

Data Governance & Master Data: Vendor & Well Training Course

OGI-1189 · 5 days · 15 CPD hours · English

Overview

Data Governance & Master Data in Upstream Operations is a specialist course from [Institute For Oil & Gas Training](#) focused on controlling the data structures that support vendors, wells, wellbores, materials, finance, procurement and operational reporting across upstream organisations. The course addresses the practical requirements of Data Governance & Master Data in Upstream Operations by establishing disciplined ownership, standards, validation, approval and audit practices across critical master data domains.

Upstream oil and gas organisations depend on consistent master data to connect operational activity with procurement, finance, asset management, production reporting and commercial decision-making. Vendor records support procurement and payment processes. Well and wellbore identifiers connect technical information to assets and operating activities. Material master records support procurement, inventory and maintenance. Cost object hierarchy and chart of accounts governance establish the financial structure used to record, analyse and report expenditure. When these data domains are managed independently, inconsistencies develop between systems and business functions.

The resulting issues extend beyond data quality. Duplicate vendor records create fragmented supplier histories and complicate spend analysis. Inconsistent well and wellbore identifiers interrupt the connection between technical and financial information. Poorly controlled material master records create inconsistent descriptions, units and classifications. Unclear system of record designation creates uncertainty over which application holds the authoritative version of a critical record. Weak change controls allow unauthorised or poorly documented modifications to enter operational systems.

This course from Institute For Oil & Gas Training provides a structured approach to establishing ownership and maintaining controlled master data throughout the upstream operating environment. It examines data governance principles alongside practical master data processes, giving professionals a clear framework for managing data from creation and validation through approval, use, amendment and retirement.

The programme focuses on the relationship between data ownership and operational accountability. Participants examine how data owners, data stewards, process owners, finance teams, procurement functions, engineering personnel, drilling teams and information technology teams contribute to reliable master data management. The emphasis remains on business processes and operational controls rather than theoretical data management concepts.

Vendor master data maintenance receives specific attention because supplier records frequently cross procurement, finance, contracts, compliance and payment processes. The course addresses duplicate record prevention, controlled creation of new records, standardised naming conventions, ownership responsibilities and review procedures. Participants also examine how vendor data quality influences procurement visibility, supplier analysis and financial reporting.

Well and wellbore identifiers represent another critical data domain. Upstream organisations operate across exploration, drilling, development, production and asset management activities, making consistent identifiers essential for connecting technical and commercial information. The course explores identifier structures, naming consistency, parent-child relationships, status management and the governance controls required to maintain reliable well and wellbore information.

Financial master data is addressed through cost object hierarchy and chart of accounts governance. Participants examine how financial structures interact with operational assets, projects, fields, wells, expenditure categories and reporting requirements. The course shows how controlled structures improve consistency between operational transactions and financial analysis while supporting clear accountability for data ownership.

The programme also covers material master records and their role in procurement, inventory, maintenance and operational planning. Standardised descriptions, classifications, units of measure and material attributes provide a foundation for reliable downstream processing. Participants examine how uncontrolled material creation generates fragmentation and how governance procedures support consistent records.

A central component of the course is the change request and approval workflow. Master data requires controlled change throughout its lifecycle. The programme examines request initiation, validation, approval authority, segregation of responsibilities, documentation, implementation and audit evidence. This creates a practical framework for organisations seeking stronger control over changes to critical master data.

Master data audit practices are also addressed. Participants examine how organisations identify incomplete records, conflicting values, duplicate records, obsolete records and unauthorised changes. The course connects audit activity with ownership, remediation and continuous improvement rather than treating data review as an isolated exercise.

The concept of system of record designation provides another important governance foundation. Organisations often operate multiple enterprise and specialist applications, each containing overlapping information. Establishing which system serves as the authoritative source for a specific data domain reduces ambiguity and improves integration discipline. The course examines how organisations define authority, establish data flows and manage downstream consumption.

Institute For Oil & Gas Training positions this course for professionals responsible for improving data quality, governance and operational consistency across upstream environments. The programme connects business processes with data controls so that participants can apply the concepts to procurement, finance, engineering, drilling, production, maintenance and enterprise systems.

The overall focus is practical and operational. Participants work through realistic upstream scenarios involving vendor records, wells, wellbores, materials, financial structures and controlled data changes. They develop an understanding of how master data decisions affect transaction processing, reporting, analysis and operational coordination across the organisation.

Objectives

- Establish practical principles for Data Governance & Master Data in Upstream Operations

- Define ownership and stewardship responsibilities for critical upstream data domains
- Improve vendor master data maintenance through controlled creation and modification processes
- Apply duplicate record prevention techniques to vendor and material master environments
- Establish consistent approaches to well and wellbore identifiers
- Strengthen governance of material master records across procurement and operational processes
- Develop controlled cost object hierarchy structures for upstream financial management
- Improve chart of accounts governance and financial master data consistency
- Design effective change request and approval workflow controls
- Establish clear system of record designation for critical master data
- Conduct structured master data audit activities
- Identify data quality issues and establish appropriate remediation actions
- Improve collaboration between business data owners and technical data stewards
- Strengthen data traceability across operational and financial systems
- Support consistent reporting through reliable and controlled master data structures
- Establish lifecycle controls for creation, amendment, review and retirement of master data

Training methodology

Institute For Oil & Gas Training delivers the course through an applied corporate methodology designed around upstream business situations. The approach combines expert-led discussion with case studies, structured exercises, process simulations and realistic master data scenarios.

Case studies examine common data governance challenges across upstream organisations. Participants analyse examples involving duplicate suppliers, inconsistent well identifiers, fragmented material records, conflicting financial structures and unclear data ownership. Each case focuses on identifying the control weakness, defining accountability and establishing an appropriate governance response.

Group exercises provide practical experience in assigning data ownership and stewardship responsibilities. Participants examine different master data domains and establish responsibilities for creation, validation, approval, maintenance and retirement.

Data quality exercises focus on identifying duplicate, incomplete, inconsistent and obsolete records. Participants assess sample master data structures and determine appropriate remediation priorities based on operational and financial relevance.

Workflow simulations address the complete lifecycle of a master data change. Participants work through request submission, validation, business approval, technical implementation and audit documentation. This reinforces the importance of controlled processes for maintaining data integrity.

Real-world upstream scenarios connect technical and corporate data. Participants examine how well and wellbore identifiers interact with financial structures, procurement records and operational reporting. They also explore how vendor and material data move across enterprise processes.

The methodology encourages cross-functional thinking because master data rarely belongs to one department. Finance, procurement, engineering, drilling, production, maintenance and information technology functions often depend on the same underlying records. The exercises therefore emphasise ownership, communication, control and accountability across organisational boundaries.

Organisational impact

Effective master data governance strengthens the connection between operational activity and corporate information. Organisations gain a clearer framework for controlling the data structures that underpin procurement, finance, engineering, production, maintenance and reporting.

Improved vendor master data maintenance supports more consistent supplier information across business processes. Standardised controls reduce unnecessary record proliferation and strengthen visibility of supplier-related transactions.

Duplicate record prevention improves the integrity of procurement and finance information. Organisations gain clearer supplier histories, more consistent transaction analysis and stronger control over the creation of new vendor records.

Consistent well and wellbore identifiers improve the connection between technical and business information. This supports more reliable reporting across exploration, drilling, development, production and asset management activities.

Controlled material master records improve consistency across procurement, inventory and maintenance processes. Standardised data structures support clearer material identification and reduce fragmentation caused by inconsistent records.

Stronger cost object hierarchy governance creates clearer relationships between expenditure, projects, assets, fields, wells and organisational responsibilities. This supports more consistent financial analysis and management reporting.

Improved chart of accounts governance strengthens financial master data control. Finance teams gain a clearer basis for managing account structures, reporting classifications and relationships with operational data.

A defined change request and approval workflow creates traceability around master data modifications. Organisations gain clearer accountability for who requested, reviewed, approved and implemented changes.

System of record designation reduces uncertainty where several applications contain related information. Clear authority definitions support better integration practices and reduce conflicting versions of critical records.

A structured master data audit process provides management with a repeatable method for identifying quality weaknesses. Audit activity can focus on completeness, consistency, duplication, ownership, status and unauthorised change.

The course also supports stronger cross-functional governance. By establishing shared terminology and responsibilities, organisations improve coordination between business users, data owners, data stewards, finance professionals, procurement teams and technology functions.

Personal impact

Participants develop practical capability in managing master data within complex upstream environments. They gain a structured understanding of how data ownership, standards, controls and workflows interact with day-to-day business processes.

Professionals responsible for vendor data gain stronger capability in vendor master data maintenance, duplicate record prevention and controlled supplier record creation.

Finance professionals strengthen their understanding of cost object hierarchy and chart of accounts governance and learn how financial master data connects with operational structures.

Procurement professionals gain a clearer framework for managing vendor and material information throughout the master data lifecycle.

Technical and engineering professionals develop stronger awareness of well and wellbore identifiers and the importance of consistent technical reference data.

Data stewards gain practical methods for assessing data quality, coordinating remediation and maintaining ownership responsibilities across business functions.

Information technology professionals gain greater insight into system of record designation, data ownership and the business requirements behind master data controls.

Managers and team leaders gain a clearer basis for establishing accountability, reviewing governance effectiveness and supporting cross-functional data management initiatives.

Participants also strengthen their ability to document data processes, identify control gaps, support master data audits and participate effectively in change approval processes.

These capabilities support broader professional responsibilities in data governance, digital finance, enterprise systems, procurement, finance transformation, operational data management and upstream business process improvement.

Who should attend

- Finance Managers and Controllers — To strengthen governance of financial master data, cost structures and chart of accounts relationships.
- Procurement Managers and Specialists — To improve vendor master data maintenance, supplier records and material information.
- Data Governance Managers — To establish ownership, stewardship, standards and control frameworks for critical upstream data.
- Master Data Managers and Specialists — To strengthen practical management of vendor, material, well and financial master records.
- Data Stewards — To manage data quality, validation, remediation and lifecycle controls within assigned domains.
- Finance Transformation Professionals — To connect financial master data structures with digital systems and operational processes.
- ERP and Enterprise Systems Professionals — To improve master data structures, system integration and system of record designation.
- Digital Transformation Managers — To strengthen data foundations supporting upstream automation and digital initiatives.
- Procurement and Supply Chain Professionals — To improve supplier and material data consistency across procurement processes.
- Drilling and Well Operations Professionals — To understand governance requirements for well and wellbore identifiers and related operational information.
- Asset and Production Management Professionals — To improve the consistency of asset-related master data used in operational and financial processes.
- Information Management Professionals — To establish stronger controls for data standards, ownership, quality and lifecycle management.
- Internal Audit and Controls Professionals — To strengthen master data audit practices and evidence-based review of data controls.

- IT Managers and Business Systems Leaders — To align technology controls with business ownership and master data governance requirements.
- Department Heads and Senior Managers — To establish accountability for master data quality across finance, procurement, technical and operational functions.

Course outline

Upstream Data Governance and Ownership

This module establishes the governance foundation for master data across upstream operations. It examines how organisations define data ownership, stewardship, accountability, standards and lifecycle controls across business and technical domains.

Vendor and Material Master Data Control

This module focuses on the master data supporting procurement, supplier management, inventory and operational expenditure. It examines how organisations control vendor and material records from creation through maintenance and retirement.

Well and Wellbore Master Data

This module addresses the governance of well and wellbore information across upstream activities. It focuses on identifier consistency, relationships between records and the controlled use of technical reference data across enterprise processes.

Financial Master Data and Cost Structures

This module examines the financial structures that connect operational activity with accounting, budgeting, cost analysis and management reporting. It focuses on cost object hierarchy and chart of accounts governance within upstream environments.

Change Control, Audit and Master Data Assurance

This module brings together the governance controls required to maintain master data throughout its lifecycle. It focuses on change request and approval workflow, master data audit, evidence, accountability and continuous data quality improvement.

Scheduled dates

Dates	Venue	Format	Fee
12 - 16 Oct 2026	Abu Dhabi, United Arab Emirates	In person	£4,200
12 - 16 Oct 2026	Abuja, Nigeria	In person	£4,200

Dates	Venue	Format	Fee
12 - 16 Oct 2026	Accra, Ghana	In person	£4,200
12 - 16 Oct 2026	Addis Ababa, Ethiopia	In person	£4,200
12 - 16 Oct 2026	Al Ain, United Arab Emirates	In person	£4,200
12 - 16 Oct 2026	Al Khobar, Saudi Arabia	In person	£4,200
12 - 16 Oct 2026	Alberta, Canada	In person	£4,200
12 - 16 Oct 2026	AlUla, Saudi Arabia	In person	£4,200
12 - 16 Oct 2026	Amman, Jordan	In person	£4,200
12 - 16 Oct 2026	Amsterdam, Netherlands	In person	£4,200
12 - 16 Oct 2026	Athens, Greece	In person	£4,200
12 - 16 Oct 2026	Baku, Azerbaijan	In person	£4,200
12 - 16 Oct 2026	Barcelona, Spain	In person	£4,200
12 - 16 Oct 2026	Berlin, Germany	In person	£4,200
12 - 16 Oct 2026	Boston, United States	In person	£4,200
12 - 16 Oct 2026	Brussels, Belgium	In person	£4,200
12 - 16 Oct 2026	Budapest, Hungary	In person	£4,200
12 - 16 Oct 2026	Cairo, Egypt	In person	£4,200
12 - 16 Oct 2026	Cape Town, South Africa	In person	£4,200
12 - 16 Oct 2026	Casablanca, Morocco	In person	£4,200
12 - 16 Oct 2026	Dammam, Saudi Arabia	In person	£4,200
12 - 16 Oct 2026	Dhahran, Saudi Arabia	In person	£4,200
12 - 16 Oct 2026	Doha, Qatar	In person	£4,200
12 - 16 Oct 2026	Dubai, United Arab Emirates	In person	£4,200
12 - 16 Oct 2026	Edinburgh, United Kingdom	In person	£4,200
12 - 16 Oct 2026	Edmonton, Canada	In person	£4,200
12 - 16 Oct 2026	Frankfurt, Germany	In person	£4,200
12 - 16 Oct 2026	Geneva, Switzerland	In person	£4,200

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12 - 16 Oct 2026	Houston, United States	In person	£4,200
12 - 16 Oct 2026	Istanbul, Turkey	In person	£4,200
12 - 16 Oct 2026	Jakarta, Indonesia	In person	£4,200
12 - 16 Oct 2026	Jeddah, Saudi Arabia	In person	£4,200
12 - 16 Oct 2026	Jubail, Saudi Arabia	In person	£4,200
12 - 16 Oct 2026	Khamis Mushait, Saudi Arabia	In person	£4,200
12 - 16 Oct 2026	Kigali, Rwanda	In person	£4,200
12 - 16 Oct 2026	Kuala Lumpur, Malaysia	In person	£4,200
12 - 16 Oct 2026	Lisbon, Portugal	In person	£4,200
12 - 16 Oct 2026	Liverpool, United Kingdom	In person	£4,200
12 - 16 Oct 2026	London, United Kingdom	In person	£4,200
12 - 16 Oct 2026	Los Angeles, United States	In person	£4,200
12 - 16 Oct 2026	Luanda, Angola	In person	£4,200
12 - 16 Oct 2026	Madrid, Spain	In person	£4,200
12 - 16 Oct 2026	Manama, Bahrain	In person	£4,200
12 - 16 Oct 2026	Marbella, Spain	In person	£4,200
12 - 16 Oct 2026	Marrakech, Morocco	In person	£4,200
12 - 16 Oct 2026	Miami, United States	In person	£4,200
12 - 16 Oct 2026	Milan, Italy	In person	£4,200
12 - 16 Oct 2026	Munich, Germany	In person	£4,200
12 - 16 Oct 2026	Muscat, Oman	In person	£4,200
12 - 16 Oct 2026	Nairobi, Kenya	In person	£4,200
12 - 16 Oct 2026	New York, United States	In person	£4,200
12 - 16 Oct 2026	Nice, France	In person	£4,200
12 - 16 Oct 2026	Nouakchott, Mauritania	In person	£4,200
12 - 16 Oct 2026	Oslo, Norway	In person	£4,200

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12 - 16 Oct 2026	Paris, France	In person	£4,200
12 - 16 Oct 2026	Port Louis, Mauritius	In person	£4,200
12 - 16 Oct 2026	Prague, Czech Republic	In person	£4,200
12 - 16 Oct 2026	Pretoria, South Africa	In person	£4,200
12 - 16 Oct 2026	Riyadh, Saudi Arabia	In person	£4,200
12 - 16 Oct 2026	Rome, Italy	In person	£4,200
12 - 16 Oct 2026	Sarajevo, Bosnia and Herzegovina	In person	£4,200
12 - 16 Oct 2026	Sharm El Sheikh, Egypt	In person	£4,200
12 - 16 Oct 2026	Singapore	In person	£4,200
12 - 16 Oct 2026	Stockholm, Sweden	In person	£4,200
12 - 16 Oct 2026	Tokyo, Japan	In person	£4,200
12 - 16 Oct 2026	Toronto, Canada	In person	£4,200
12 - 16 Oct 2026	Tromso, Norway	In person	£4,200
12 - 16 Oct 2026	Vienna, Austria	In person	£4,200
12 - 16 Oct 2026	Zagreb, Croatia	In person	£4,200
12 - 16 Oct 2026	Zurich, Switzerland	In person	£4,200
12 - 16 Oct 2026	Online, Virtual	Online	£4,200
08 - 12 Feb 2027	Abu Dhabi, United Arab Emirates	In person	£4,200
08 - 12 Feb 2027	Abuja, Nigeria	In person	£4,200
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08 - 12 Feb 2027	Dammam, Saudi Arabia	In person	£4,200
08 - 12 Feb 2027	Dhahran, Saudi Arabia	In person	£4,200
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08 - 12 Feb 2027	Tromso, Norway	In person	£4,200
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08 - 12 Feb 2027	Zagreb, Croatia	In person	£4,200
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11 - 15 Oct 2027	Abu Dhabi, United Arab Emirates	In person	£4,200
11 - 15 Oct 2027	Abuja, Nigeria	In person	£4,200
11 - 15 Oct 2027	Accra, Ghana	In person	£4,200
11 - 15 Oct 2027	Addis Ababa, Ethiopia	In person	£4,200
11 - 15 Oct 2027	Al Ain, United Arab Emirates	In person	£4,200
11 - 15 Oct 2027	Al Khobar, Saudi Arabia	In person	£4,200
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11 - 15 Oct 2027	Cape Town, South Africa	In person	£4,200
11 - 15 Oct 2027	Casablanca, Morocco	In person	£4,200
11 - 15 Oct 2027	Dammam, Saudi Arabia	In person	£4,200
11 - 15 Oct 2027	Dhahran, Saudi Arabia	In person	£4,200
11 - 15 Oct 2027	Doha, Qatar	In person	£4,200

Dates	Venue	Format	Fee
11 - 15 Oct 2027	Dubai, United Arab Emirates	In person	£4,200
11 - 15 Oct 2027	Edinburgh, United Kingdom	In person	£4,200
11 - 15 Oct 2027	Edmonton, Canada	In person	£4,200
11 - 15 Oct 2027	Frankfurt, Germany	In person	£4,200
11 - 15 Oct 2027	Geneva, Switzerland	In person	£4,200
11 - 15 Oct 2027	Houston, United States	In person	£4,200
11 - 15 Oct 2027	Istanbul, Turkey	In person	£4,200
11 - 15 Oct 2027	Jakarta, Indonesia	In person	£4,200
11 - 15 Oct 2027	Jeddah, Saudi Arabia	In person	£4,200
11 - 15 Oct 2027	Jubail, Saudi Arabia	In person	£4,200
11 - 15 Oct 2027	Khamis Mushait, Saudi Arabia	In person	£4,200
11 - 15 Oct 2027	Kigali, Rwanda	In person	£4,200
11 - 15 Oct 2027	Kuala Lumpur, Malaysia	In person	£4,200
11 - 15 Oct 2027	Lisbon, Portugal	In person	£4,200
11 - 15 Oct 2027	Liverpool, United Kingdom	In person	£4,200
11 - 15 Oct 2027	London, United Kingdom	In person	£4,200
11 - 15 Oct 2027	Los Angeles, United States	In person	£4,200
11 - 15 Oct 2027	Luanda, Angola	In person	£4,200
11 - 15 Oct 2027	Madrid, Spain	In person	£4,200
11 - 15 Oct 2027	Manama, Bahrain	In person	£4,200
11 - 15 Oct 2027	Marbella, Spain	In person	£4,200
11 - 15 Oct 2027	Marrakech, Morocco	In person	£4,200
11 - 15 Oct 2027	Miami, United States	In person	£4,200
11 - 15 Oct 2027	Milan, Italy	In person	£4,200
11 - 15 Oct 2027	Munich, Germany	In person	£4,200
11 - 15 Oct 2027	Muscat, Oman	In person	£4,200

Dates	Venue	Format	Fee
11 - 15 Oct 2027	Nairobi, Kenya	In person	£4,200
11 - 15 Oct 2027	New York, United States	In person	£4,200
11 - 15 Oct 2027	Nice, France	In person	£4,200
11 - 15 Oct 2027	Nouakchott, Mauritania	In person	£4,200
11 - 15 Oct 2027	Oslo, Norway	In person	£4,200
11 - 15 Oct 2027	Paris, France	In person	£4,200
11 - 15 Oct 2027	Port Louis, Mauritius	In person	£4,200
11 - 15 Oct 2027	Prague, Czech Republic	In person	£4,200
11 - 15 Oct 2027	Pretoria, South Africa	In person	£4,200
11 - 15 Oct 2027	Riyadh, Saudi Arabia	In person	£4,200
11 - 15 Oct 2027	Rome, Italy	In person	£4,200
11 - 15 Oct 2027	Sarajevo, Bosnia and Herzegovina	In person	£4,200
11 - 15 Oct 2027	Sharm El Sheikh, Egypt	In person	£4,200
11 - 15 Oct 2027	Singapore	In person	£4,200
11 - 15 Oct 2027	Stockholm, Sweden	In person	£4,200
11 - 15 Oct 2027	Tokyo, Japan	In person	£4,200
11 - 15 Oct 2027	Toronto, Canada	In person	£4,200
11 - 15 Oct 2027	Tromso, Norway	In person	£4,200
11 - 15 Oct 2027	Vienna, Austria	In person	£4,200
11 - 15 Oct 2027	Zagreb, Croatia	In person	£4,200
11 - 15 Oct 2027	Zurich, Switzerland	In person	£4,200
11 - 15 Oct 2027	Online, Virtual	Online	£4,200

Certificate

Attendees who successfully complete the course receive a Certificate of Completion from Institute For Oil & Gas Training.

The certificate is issued upon completion of the full course and satisfaction of the attendance requirement. Participants are expected to attend the complete programme to qualify for the Certificate of Completion.